

Date: February 26, 2007

To: Chairman Johnson, and Commissioners Hodson, Huguenin, Leidigh and Remy

From: Mark Krausse, Executive Director

This is a summary of administrative activity and other matters since the report sent to you prior to the last Commission meeting.

#### A. PERSONNEL & BUDGET

It has been my great privilege to serve the Commission as Executive Director for the past five and a half years. As many of you know, my wife and I were blessed with a daughter on the first of the year. With two children under the age of two and a wife with a career of her own, I have decided to step down from the Executive Director's post and reinstate as a Senior Staff Counsel effective March 9th. Given staffing levels, my assignment will likely be in the Enforcement Division. Working with Chairman Johnson over these past weeks has given me every confidence the agency is headed in an exciting and positive direction, and I will remain a resource to him and the new Executive Director as the need arises.

General Counsel Luisa Menchaca has also elected to return to a Senior Commission Counsel position. Ms. Menchaca's family is working to relocate to the Ventura area, and the move to Senior Counsel will allow her to take the necessary leave to facilitate that relocation. Her encyclopedic knowledge of the Act and regulations after 17 years with the Commission has served us well, and will be a great asset to a new General Counsel.

The Technical Assistance Division has hired Roman Porter, a former media intern with the Commission who went on to work for the California Medical Association and to serve as a Senate Fellow. Roman was hired as a Staff Services Analyst.

The Enforcement Division has hired Sylvia Venable as a Legal Secretary. Ms. Venable previously worked for the Department of Managed Health Care, and holds a paralegal certificate.

The Legal Division has promoted Sharon Andrews from Office Assistant to Office Technician (Typing).

#### B. STAFF PROJECTS

The Technical Assistance Division conducted SEI Filing Officer Seminars in Fremont, Camarillo & Sacramento, for the County of Orange, the City of Santa Rosa, the California Department of Managed Health Care, and the State Teachers' Retirement System. In addition, two seminars were provided on adopting or amending a conflict-of-interest code, and Assistant Chief Lynda Cassady served on a lobbyist ethics panel.

The Communications Office handled a brisk volume of press calls, developed the Annual Report, and handled matters related to appointment of our chairman and newest commissioner.

### C. CONFLICT-OF-INTEREST CODES

Code Adoptions and Amendments: Pursuant to Government Code section 87300 and Commission regulation 18750.1, state and multi-county agencies seeking to adopt or substantively amend a conflict-of-interest code must submit the proposed code to the Commission for review and approval. The Technical Assistance Division has reviewed and, since the last agenda, I have approved the following conflict-of-interest codes:

Dixon Regional Watershed Joint Powers Authority  
Eastern Water Alliance  
Fire Agencies Self Insurance System  
San Timoteo Watershed Management Authority  
Stockton East Water District  
Tahoe Resource Conservation District  
Water Resources Control Board, State of California

### D. FINDINGS OF PROBABLE CAUSE

There were none.

### E. REQUESTS FOR EXTENSION OF COMMITTEE TERMINATION

**Californians for Rocky (Delgadillo for Attorney General) (ID #1275408)** - A request for an extension of time to terminate the committee was granted until September 6, 2007.